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**SPC  
Transit Operators Committee  
December 4, 2013, 10:00 A.M.  
Two Chatham Center  
Pittsburgh, PA**

**MEETING AGENDA**

1. Welcome and Introductions
2. Public Comment
3. Approval of Minutes from the July 17, 2013 TOC Meeting
4. FTA/PennDOT Updates
5. Member Updates  
*Those members present are encouraged to share news, upcoming event schedules, etc.*
6. Staff Updates
  - *ATWIC Update*
  - *CommuteInfo Update*
  - *CMAQ Program Update*
  - *Regional Operations Plan Update*
7. Amendments & Administrative Actions to the FFY2013-2016 TIP
  - *Butler Transit Authority requests action to make adjustments to the current TIP. (Attachment A)*
  - *Beaver County Transit Authority requests action to make adjustments to the current TIP. (Attachment B)*
  - *Indiana County Transit Authority requests action to make adjustments to the current TIP. (Attachment C)*
  - *Mid-County Transit Authority requests action to make adjustments to the current TIP. (Attachment D)*
  - *Mid-Mon Valley Transit Authority requests action to make adjustments to the current TIP. (Attachment E)*
  - *New Castle Area Transit Authority requests action to make adjustments to the current TIP. (Attachment F)*
  - *Port Authority of Allegheny County requests action to make adjustments to the current TIP. (Attachment G)*
  - *Southwestern Pennsylvania Commission requests action to make adjustments to the current TIP. (Attachment H)*

- *The City of Washington Transit requests action to make adjustments to the current TIP. (Attachment I)*
- *Any other requested amendments and/or administrative actions to the TIP will be acted on at this time.*

8. FFY2015-2018 Transportation Improvement Program (TIP) Update

- *Report on First Work Session for Title III and Local Project Sponsors' Programs of Projects*
- *Current Financial Guidance (Attachment J)*
- *Introduction to Title III Transit Workgroup SharePoint Site (Attachment K)*
- *Update on the Title I Process*
- *Update on the Public Participation Process*

9. Other Business

- *The next regular meeting of the TOC is scheduled for February 12, 2014.*



# SOUTHWESTERN PENNSYLVANIA COMMISSION

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## MINUTES TRANSIT OPERATORS COMMITTEE MEETING

**Date:** December 4, 2013  
**Location:** Two Chatham Center  
112 Washington Place  
Pittsburgh, PA

### Attendance:

**Members:** Mary Jo Morandini, BCTA  
John Paul, BTA  
Lori Groover Smith, FACT  
Patti-Lynn Baker, MCTA  
Marc Roncone, Chairman, MMVTA  
Leonard Lastoria, NCATA  
Mavis Rainey, OTMA  
Wendy Stern, PAAC  
Lucinda Beattie, PDP  
Joe Thomas, City of Washington  
Sheila Gombita, Washington Rides  
Larry Morris, WCTA

**Guests:** Cathy Williams, ACCESS  
Ed Typanski, PAAC  
Gerry Miller, Mid County Transit  
David Richards, NCATA  
Lachelle Biree, OTMA  
Jon Smith, ACTC

**SPC Staff:** Tom Klevan  
David Totten  
Lisa Kay Schweyer  
Kathy Stefani  
Doug Smith  
Kim Beaver  
Dan Bernazzoli  
Kristin Baum

This meeting of the TOC was called to order at 10:00 A.M.

### 1. **Welcome and Introductions**

2.

### **Public Comment –**

*There was no public comment.*

### 3. Approval of July 17<sup>th</sup>, 2013 Meeting Minutes

*Action: Minutes of the July 17<sup>th</sup>, 2013 meeting of SPC's Transit Operators Committee were unanimously approved on a motion by Mary Jo Morandini and a second by John Paul.*

### 4. FTA/PennDOT Update

- SPC Staff updated the TOC on PennDOT's upcoming public comment session on the proposed Southern Beltway Turnpike Extension.

### 5. Member Updates

*Due to audio recording problems, member updates are unavailable*

### 6. Staff Updates

- ATWIC Update—SPC staff reported on work to set up the new ATWIC website. In addition, staff is working on ATWIC's role as part of SPC's annual Unified Planning Work Program. This includes a new name for the program: Alliance for Transportation Working In Communities.
- Commute Info—SPC Staff updated the committee on current activity through the CommuteInfo program, including news that enrollment in the program now exceeds 60 vans—a 10% increase over the previous year. The most recent van is serving riders from Westmoreland County whose work shifts do not let them take traditional transit.
- CMAQ Program Update—SPC Staff reported on the current status of the Congestion Mitigation Air Quality program. On November 26<sup>th</sup>, the CMAQ Evaluation Committee met to vote on candidate projects. Staff compiled those votes and combined them with quantitative evaluation scores to compile a list of projects. The Evaluation Committee will meet following the December 12<sup>th</sup> TTC meeting to finalize the recommendations to the Southwestern Pennsylvania Commission. SPC will consider the final list at the December 16<sup>th</sup> meeting. There is about \$18.7 million per year available (including carryover projects), but SPC received applications for 46 new candidate projects totaling \$164.4 million.
- Regional Operations Plan Update—SPC Staff updated the committee on the update to the Regional Operations Plan—a component of the SPC Long Range Transportation Plan. The new plan will have to take into account changes mandated by the federal MAP-21 transportation law. The new plan will use a similar approach as SPC's Road Safety Audits, where transportation issues are identified over a short period of time in a confined corridor. For the ROP, larger sub-areas of the region would be identified and analyzed to look for hot spots that could be studied in more detail. The goal would be to develop "hit lists" for each sub-area based on operations problems, across all modes. The next ROP meeting is set for February 25<sup>th</sup>. The goal of this half-day meeting will be to use maps, set up on tables, to determine the nature of the corridor. Depending on the corridors selected, there may be an opportunity for transit operators to be represented on an RSA group.

*There were no other staff updates.*

### 7. Amendments and Administrative Actions to the FFY2013-2016 TIP

- *Butler Transit Authority (BTA) requested that the TOC perform administrative action on the FFY2013-2016 TIP project "Bus and Bus Related Fac." (MPMS# 77856) to move all funding from FY2013 to FY 2014 and add \$320,000 in federal 5309 funds and add \$149,090 in state CB funds and remove \$69,090 in local funds to procure four natural gas-powered commuter buses. **TOTAL CHANGE: \$400,000***  
*Also, BTA requested that the TOC Amend the FFY2013-2016 TIP to add the new project "Bus Cameras", using \$56,000 in federal 5311 funds and \$14,000 in state 339 funds to replace on-bus security cameras that have reached the end of their useful life. **TOTAL CHANGE: \$70,000***  
*Also, BTA requested that the TOC perform administrative action on the FY2013-2016 TIP*

project "Route 528 Park & Ride" (MPMS# 83837) to move all funding from FY2013 to FY2014 and reduce federal 5309 funds by \$134,980 and reduce state CB funds by \$28,126 and reduce local funds by \$5,619 to reflect project bids on the project to expand the park and ride lot coming in lower than expected. **TOTAL CHANGE: (\$168,725).**

Also, BTA asked the TOC to recommend that the SPC approve a major amendment to add the project "CNG Refueling Station" to the FY2013-2016 TIP using \$2,400,000 in federal 5309 "Clean Fuels Program" funds and \$580,500 in state CB funds and \$19,500 in local funds to install infrastructure, including a fueling station, to operate compressed natural gas vehicles. **TOTAL CHANGE: \$3,000,000**

*Action:* This action was unanimously approved and the appropriate changes were made to the region's FFY2013-2016 TIP by the TOC on a motion by Larry Morris and a second by Patti-Lynn Baker. Staff will transmit this project information to the PennDOT Program Center within one week of this action. The TOC's recommendation on the major TIP amendment will be forwarded to the SPC for consideration.

- Beaver County Transit Authority (BCTA) requested that the TOC amend the FFY2013-2016 TIP to add the new project "Maint Facility Renovation" using \$1,420,000 in federal 5307 funds and \$343,551 in state 341 funds and \$11,449 in local funds in FY2015 to renovate an existing maintenance facility to accommodate CNG-powered buses. **TOTAL CHANGE: \$1,775,000**

Also, BCTA requested that the TOC Amend the FFY2013-2016 TIP to add the new project "CNG Fueling Station", using \$952,000 in federal 5307 funds and \$230,324 in state 341 funds and \$7,676 in local funds in FY2015 to construct a new CNG fueling station. **TOTAL CHANGE: \$1,190,000**

*Action:* This action was unanimously approved and the appropriate changes were made to the region's FFY2013-2016 TIP by the TOC on a motion by Mr. Paul and a second by Mr. Morris. Staff will transmit this project information to the PennDOT Program Center within one week of this action.

- Indiana County Transit Authority (ICTA) requested that the TOC perform amend the FFY2013-2016 TIP to add the new project "Shared Ride Software" using \$16,000 in state 341 funds in FY2014 to upgrade shared ride scheduling software and hardware. **TOTAL CHANGE: \$16,000**

*Action:* This action was unanimously approved and the appropriate changes were made to the region's FFY2013-2016 TIP by the TOC on a motion by Ms. Morandini and a second by Mr. Morris. Staff will transmit this project information to the PennDOT Program Center within one week of this action.

- Mid-County Transit Authority (MDCO) requested that the TOC perform amend the FFY2013-2016 TIP to add the new project "Bus Shelters" using \$10,560 in federal 53011 funds and \$2,640 in state 341 funds in FY2014 to purchase six bus shelters to respond to community and customer needs. **TOTAL CHANGE: \$13,200**

Also, MDCO requested that the TOC perform administrative action on the FFY2013-2016 TIP project "Support Vehicles" (MPMS# 94997) to add \$27,200 in federal 5311 funds and remove \$63,200 in state 340 funds in FY2013 and to remove \$45,000 in state 340 funds in FY2014, shifting funding from state to federal rural formula sources and removing the project from FY2014. **TOTAL CHANGE: (\$81,000)**

Also, MDCO requested that the TOC perform administrative action on the FFY2013-2016 TIP project "Maintenance Facilities" (MPMS# 94995) to remove \$27,200 in federal 5311 funds and remove \$6,800 in state 340 funds in FY2013, removing the project from FY2013 to correct a technical error. **TOTAL CHANGE: (\$34,000)**

*Action:* This action was unanimously approved and the appropriate changes were made to the region's FFY2013-2016 TIP by the TOC on a motion by Mr. Paul and a second by Mr. Morris. Staff will transmit this project information to the PennDOT Program Center within one week of this action.

- Mid Mon Valley Transit Authority (MMVTA) requested that the TOC perform administrative action on the FFY2013-2016 TIP project "Commuter Bus Purchase" to add \$982,188 in federal 5316 (small urban JARC) funds and \$245,547 in state 341 in FY2014 to purchase additional commuter buses to replace vehicles that have reached their useful life. **TOTAL CHANGE: \$1,227,735***

*Action: This action was unanimously approved and the appropriate changes were made to the region's FFY2013-2016 TIP by the TOC on a motion by Ms. Morandini and a second by Mr. Morris. Staff will transmit this project information to the PennDOT Program Center within one week of this action.*
- New Castle Area Transit Authority (NCATA) requested that the TOC amend the FFY2013-2016 TIP to add the new project "Office Equip. & Vehicles" using \$96,000 in federal 5311 funds and \$24,000 in state 341 funds in FY2014 to replace office equipment that has reached its useful life and to refurbish revenue vehicles. **TOTAL CHANGE: \$120,000***

*Action: This action was unanimously approved and the appropriate changes were made to the region's FFY2013-2016 TIP by the TOC on a motion by Mr. Paul and a second by Mr. Morris. Staff will transmit this project information to the PennDOT Program Center within one week of this action.*
- Port Authority of Allegheny County (PAAC) requested that the TOC perform administrative actions on the FFY2013-2016 TIP project "Bus Procurement" (MPMS# 71148) to add \$5,685,600 in federal 5307 funds and add \$1,375,560 in state CB funds and add \$45,840 in local funds in FY2014 to increase the purchase of low-floor buses. **TOTAL CHANGE: \$7,107,000***

*Also, (PAAC) requested that the TOC perform administrative actions on the FFY2013-2016 TIP project "Cap. Cost Cntrct-ACCESS" (MPMS# 65465) to remove \$3,568,960 in federal 5307 funds and remove \$863,465 in state CB funds and remove \$28,775 in local funds in FY2014 to reduce the programmed amount of the project. **TOTAL CHANGE: (\$4,461,200)***

*Also, (PAAC) requested that the TOC perform administrative actions on the FFY2013-2016 TIP project "Preventive Maint. Bus" (MPMS# 65535) to remove \$158,000 in federal 5307 funds and remove \$39,500 in local funds in FY2014 to reduce the programmed amount of the project. **TOTAL CHANGE: (\$197,500)***

*Also, (PAAC) requested that the TOC perform administrative actions on the FFY2013-2016 TIP project "IT Hard/Software" (MPMS#95005) to remove \$1,440,000 in federal 5307 funds and remove \$348,390 in state CB funds and remove \$11,610 in local funds in FY2014 to remove this project from FY2014. **TOTAL CHANGE: (\$1,800,000)***

*Also, (PAAC) requested that the TOC perform administrative actions on the FFY2013-2016 TIP project "Support Vehicles" (MPMS# 65541) to add \$40,000 in federal 5307 funds and add \$9,678 in state CB funds and \$322 in local funds in FY2014 to increase the replacement of support vehicles in FY2014. **TOTAL CHANGE: \$50,000***

*Also, (PAAC) requested that the TOC perform administrative actions on the FFY2013-2016 TIP project "Shop Equipment" (MPMS# 95007) to remove \$1,200,000 in federal 5307 funds and remove \$290,325 in state CB funds and remove \$9,675 in local funds in FY2014 to remove this project from FY2014. **TOTAL CHANGE: (\$1,500,000)***

*Also, (PAAC) requested that the TOC perform administrative actions on the FFY2013-2016 TIP project "Fixed Facility Imp." (MPMS# 95003) to remove \$122,850 in federal 5307 funds and remove \$29,722 in state CB funds and remove \$991 in local funds in FY2014 to reduce programmed funding for FY2014. **TOTAL CHANGE: (\$153,563)***

*Also, (PAAC) requested that the TOC perform administrative actions on the FFY2013-2016 TIP project "Grants Administration" (MPMS# 96999) to add \$341,404 in federal 5307 funds and add \$82,598 in state CB funds and \$2,753 in local funds in FY2014 to increase funding for administration and management of federal grants in FY2014. **TOTAL CHANGE: \$426,755***

*Also, (PAAC) requested that the TOC perform administrative actions on the FFY2013-2016 TIP project "Bus Mode Real Time" (MPMS# 97000) to add \$1,457,200 in federal 5307 funds and add \$352,551 in state CB funds and \$11,749 in local funds in FY2014 to purchase real-time location and arrival time equipment in FY2014. **TOTAL CHANGE: \$1,821,500***

*Also, (PAAC) requested that the TOC perform administrative actions on the FFY2013-2016 TIP project "Fixed Guideway Mod Program" (MPMS# 90349) to remove \$14,195,800 in federal 5337 funds and remove \$3,434,496 in state CB funds and remove \$114,454 in local funds in FY2014 to reduce programmed funding for FY2014 and also to change the federal funding from 5309 to 5337 to match federal changes in the MAP-21 transportation act. **TOTAL CHANGE: (\$17,744,750)***

*Also, (PAAC) requested that the TOC perform administrative actions on the FFY2013-2016 TIP project "Bridge/Rail Structure Pgm" (MPMS# 95004) to remove \$2,912,264 in federal 5337 funds and remove \$704,586 in state CB funds and remove \$23,480 in local funds in FY2014 to reduce programmed funding for FY2014 and also to change the federal funding from 5309 to 5337 to match federal changes in the MAP-21 transportation act. **TOTAL CHANGE: (\$3,640,330)***

*Also, (PAAC) requested that the TOC perform administrative actions on the FFY2013-2016 TIP project "Preventive Maint.-Rail" (MPMS# 95006) to add \$13,176,064 in federal 5337 funds and add \$3,294,016 in local funds in FY2014 to increase programmed funding for FY2014 and also to change the federal funding from 5309 to 5337 to match federal changes in the MAP-21 transportation act. **TOTAL CHANGE: \$16,470,080***

*Also, (PAAC) requested that the TOC perform administrative actions on the FFY2013-2016 TIP project "Next Train Annunciation" (MPMS# 96991) to add \$3,932,000 in federal 5337 funds and add \$951,298 in state CB funds and \$31,702 in local funds in FY2014 to extend this project into FY2014. **TOTAL CHANGE: \$4,915,000***

*Action: This action was unanimously approved and the appropriate changes were made to the region's FFY2013-2016 TIP by the TOC on a motion by Mr. Paul and a second by Mr. Morris. Staff will transmit this project information to the PennDOT Program Center within one week of this action.*

*There were no further TIP amendments.*

**8. FFY 2015-2018 Transportation Improvement Program (TIP) Update Process for the Title III (Transit) Portion of the TIP and the Local Project Sponsors' Programs of Projects**

*SPC Staff updated the committee on the process for updating the FFY 2015-2018 Transportation Improvement Program (TIP). Staff distributed the current financial guidance and introduced project sponsors to the Title III Transit Workgroup SharePoint Site, to be used to facilitate the update process. Staff also updated the Committee on the Title I (highway) process and the public participation process.*

**9. Other Business**

- The next meeting of the TOC is tentatively scheduled for Wednesday, February 12<sup>th</sup> at SPC offices: Two Chatham Center, 112 Washington Place, Pittsburgh, PA.*

**10. Adjournment**

*Action: The meeting was adjourned on a unanimous vote of a motion by Mr. Miller and a second by Ms. Baker.*

