



SOUTHWESTERN PENNSYLVANIA COMMISSION

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SPC
Transit Operators Committee
July 16, 2014, 10:00 A.M.
Two Chatham Center
112 Washington Place
Pittsburgh, PA

MEETING AGENDA

1. Welcome and Introductions
2. Public Comment
3. Approval of the Minutes from the June 18, 2014 TOC Meeting
4. FTA/PennDOT/PPTA Updates
 - Highway Trust Fund Shortfall/Federal Transportation Reauthorization (*Attachment A*)
 - PPTA Summer Meeting Preview
5. Member Updates

Those members present are encouraged to share news, upcoming event schedules, etc.
6. Staff Updates
 - CommuteInfo Update (*Partners Meeting – August 14th*)
 - Transit Signal Priority Micro Simulation Project - Update
7. Amendments & Administrative Actions to the FFY2013-2016 TIP
 - Allied Coordinated Transportation, Inc. (ACTS) requests action to amend the current TIP. (*Attachment B*)
 - Indiana County Transit Authority (IndiGO) requests action to amend the current TIP. (*Attachment C*)
 - Westmoreland County Transit Authority requests action to amend the current TIP. (*Attachment D*)
 - Any other requested amendments and/or administrative actions to the TIP will be acted on at this time.
8. FFY2015-2018 Transportation Improvement Program (TIP) Update
 - 2015-2018 TIP CMAQ Program – Process Summary (*Attachment E*)
 - Report on Public Comment Period
 - Report on Air Quality Conformity Determination 2015- 2018 TIP & 2040 Long Rang Plan

- Action to Recommend Commission Adoption (Draft 2015-2018 TIP, Environmental Justice Benefits and Burdens Assessment, Air Quality Conformity Determination, 2040 Long Range Plan Amendment) http://www.spcregion.org/trans_ppp_tipdraft.shtml

9. PAAC ULI Recommendations and Planned System Improvements

In May, Port Authority engaged the Urban Land Institute (ULI) to provide a week-long advisory panel to focus on strategies for improving transit. The ULI panel interviewed local officials and stakeholders and presented its recommendations to PAAC staff and community leaders at the end of the week. PAAC staff will provide follow-up information on this initiative and its efforts to make improvements across the system.

10. Connect Card Regional Pilot

- Update on the regional smart card implementation

11. Other Business

- The next meeting of the Transit Operators Committee is scheduled for Wednesday, September 17, 2014.



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MINUTES TRANSIT OPERATORS COMMITTEE MEETING

Date: July 16, 2014
Location: Two Chatham Center
112 Washington Place
Pittsburgh, PA

Attendance:

Members: Lynn Manion, ACTA
Mary Jo Morandini, BCTA
Patti Lynn Baker, TACT
Marc Roncone, Chairman, MMVTA
Scott Vetere, PAAC
Joe Thomas, City of Washington
Larry Morris, WCTA

Guests: Cathy Williams, ACCESS
Amy Mathieson, ACTA
Angela Schon, ACTS
Ed Typanski, PAAC
Breen Masciotra, PAAC
Gerry Miller, TACT

SPC Staff: David Totten
Lisa Kay Schweyer
Chuck Imbrogno
Chuck DiPietro
Sabin Blumenfeld

This meeting of the TOC was called to order at 10:00 A.M.

1. Welcome and Introductions

2. Public Comment –

There was no public comment.

3. Approval of June 18th, 2014 Meeting Minutes

Action: Minutes of the June 18th, 2014 meeting of SPC's Transit Operators Committee were unanimously approved on a motion by Larry Morris and a second by Mary Jo Morandini.

4. FTA/PennDOT Update

- *Highway Trust Fund Update.* Staff provided an update the on current news from Congress on proposals to reauthorize federal transportation legislation.

Staff noted that the Mass Transit account in the highway trust fund was on a slower pace to be depleted than the highway account, should reauthorization fail to be approved. Both the House and Senate have approved a similar spending amount—close to \$11 billion—however they disagree as to the sources.

- *PPTA Summer meeting.* Staff related a written message from PPTA chairwoman Sheila Gombita announcing the upcoming PPTA summer meeting, to be held at Seven Springs Resort in Fayette County starting July 19th. The event includes the annual Bus Rodeo, golf outing and committee meetings.

5. Member Updates

- *ACTA—Lynn Manion announced that the ribbon-cutting for the new RideACTA Shuttle Super-Stop enhanced bus stop is set for July 29th. Governor Corbett and other local dignitaries plan to attend this event. The Super-Stop project includes a large shelter, a bike repair station, pedestrian crosswalks, a new signal and furniture designed by Ikea, which has contributed more than \$250,000 to the project.*
- *MMVTA—Mr. Roncone announced that the results of MMVTA's recent FTA triennial review included only two minor findings.*

There were no other member updates.

6. Staff Updates

- *CommuteInfo Update—Ms. Schweyer announced the upcoming CommuteInfo Partners meeting August 14th.*
- *Water Planning Group—SPC's new water planning group will hold two workshops in August on flood plain damage assessment.*
- *Transit Signal Priority Micro Simulation Update—Staff updated the Committee on the UPWP project to simulate the effects of a transit signal priority system on a sample corridor. The project looked at Allegheny County's SR 51 from the Rt. 88 junction to the Large Park-and-Ride. Staff presented a sample of the simulation video of the TSP system. A final report detailing performance gains for transit and impacts on other traffic and a return on investment analysis will be ready for the next TOC meeting.*
- *Emergency Ride Home Service—Ms. Schweyer noted that SPC's Emergency Ride Home service is available to all of the region's transit operators, except Port Authority. She said that providing this service makes a good marketing asset.*

There were no other staff updates.

7. Amendments and Administrative Actions to the FFY2013-2016 TIP

- *Allied Coordinated Transportation, Inc. (ACTS) requested that the TOC perform administrative action on the FFY2013-2016 TIP project "Replace Buses" (MPMS #96982) to increase the number of vehicles purchased to a total of six, removing \$110,400 in federal 5310 funding and \$27,600 in state 341 funding from FY2013 and adding \$110,400 in federal 5310 and \$297,600 in local funding to FY2014. **TOTAL CHANGE: \$270,000***

Action: This action was unanimously approved and the appropriate changes were made to the region's FFY2013-2016 TIP by the TOC on a motion by Ms. Morandini and a second by Joe Thomas. Staff will transmit this project information to the PennDOT Program Center within one week of this action.

- *Indiana County Transit Authority (ICTA) requested that the TOC amend the FFY2013-2016 TIP to add the new project "Capital Bus Rolling Stock" to purchase two accessible minivans for shared ride using \$90,000 in local funding for FY2014. **TOTAL CHANGE: \$90,000** ICTA also requested that the TOC amend the FFY2013-2016 TIP to add the new project "Employee Parking Expansion" to construct a modification to the existing employee parking*

lot using \$48,000 in federal 5311 funding and \$12,000 in state 340 funding in FY2014. **TOTAL CHANGE: \$60,000**

Action: These actions were unanimously approved and the appropriate changes were made to the region's FFY2013-2016 TIP by the TOC on a motion by Larry Morris and a second by Patti Lynn Baker. Staff will transmit this project information to the PennDOT Program Center within one week of this action.

- Westmoreland County Transit Authority (WCTA) requested that the TOC amend the FFY2013-2016 TIP to add the new project "ConnectCard Hard/Software" to purchase printers and software for fare card sales outlet terminals using \$20,000 in state 340 funding in FY2015. **TOTAL CHANGE: \$20,000**

WCTA also requested that the TOC amend the FFY2013-2016 TIP to add the new project "Transit Center Renovations" to replace pavement and add security features for passenger waiting areas and offices using \$780,034 in state 340 funding and \$24,966 in local funding in FY2015. **TOTAL CHANGE: \$805,000**

WCTA also requested that the TOC amend the FFY2013-2016 TIP to add the new project "Bus Security Technology" to install security cameras on all WCTA fixed route buses and enhance passenger safety and security using \$236,000 in state 340 funding in FY2015. **TOTAL CHANGE: \$236,000**

WCTA also requested that the TOC amend the FFY2013-2016 TIP to add the new project "Paratransit Vehicles" to purchase new accessible vehicles for WCTA's paratransit program using \$600,000 in state 160 funding in FY2015. **TOTAL CHANGE: \$600,000**

WCTA also requested that the TOC amend the FFY2013-2016 TIP to add the new project "Maintenance Facility Roof" to replace the roof on one of WCTA's vehicle maintenance buildings using \$96,667 in state 340 funding and \$3,333 in local funding in FY2015. **TOTAL CHANGE: \$100,000**

WCTA also requested that the TOC amend the FFY2013-2016 TIP to add the new project "Telephone System Upgrade" to upgrade WCTA's telephone hardware and software using \$10,000 in state 160 funding in FY2015. **TOTAL CHANGE: \$10,000**

WCTA also requested that the TOC amend the FFY2013-2016 TIP to add the new project "Passenger Amenities" to install bus signs and passenger shelters for fixed-route service using \$16,468 in federal 5307 funding and \$35,532 in state 340 funding in FY2015. **TOTAL CHANGE: \$52,000**

Action: These changes were made to the region's FFY2013-2016 TIP by the TOC on a motion by Scott Vetere and a second by Mr. Thomas. Staff will transmit this project information to the PennDOT Program Center within one week of this action.

8. **FFY2015-2018 Transportation Improvement Program (TIP) Update**

Staff presented a summary of the 2015-2018 CMAQ program, including a list of all of the CMAQ projects recommended to appear on the draft TIP.

The public comment period on the draft 2015-18 TIP was set to expire July 18th. The final public participation meeting was scheduled for Wednesday night in Butler.

Staff also reported on the Air Quality Conformity Determination for the draft 2015-18 TIP, noting that there were no issues to report and that there were no public comments on the determination.

Action: The TOC voted unanimously to recommend that the Southwestern Pennsylvania Commission adopt the Draft 2015-2018 TIP, Environmental Justice Benefits and Burdens Assessment, Air Quality Conformity Determination and 2040 Long Range Plan Amendment on a motion by Ms. Morandini and a second by Mr. Vetere.

9. PAAC Urban Land Institute Recommendations and Planned System Improvements

Breen Masciotra from the Port Authority of Allegheny County updated the Committee on the recent work by the Urban Land Institute, which conducted a week-long advisory panel on improving Port Authority service, through ULI's "Advisory Services" program. Details of the ULI's report are available at: <http://www.portauthority.org/paac/portals/0/ULI/ULI-Presentation.pdf>

A number of new ideas from the report will be considered for implementation by PAAC staff, including some new changes that will go into effect in the short term:

- *Service enhancements with the September pick, focused on overcrowding in the system. This will be a 2% increase in service.*
- *Looking at how decisions about service changes are considered.*
- *Real Time Information technology is currently provided on five routes, with more being added. This is connecting to new automated trip-planning by phone, which will be available after the hours when live operators are available.*
- *A signage and wayfinding study is nearly complete, and will result in a pilot implementation project.*
- *The ability to reload ConnectCard fares through a website.*
- *Researching ways to simplify PAAC's fare policies.*
- *More off-board fare collectors*
- *Two surveys of system users.*
- *The board and staff are reviewing how PAAC supports TOD and will look for opportunities to support communities.*

10. Connect Card Regional Pilot

Mr. Roncone updated the Committee on MMVTA's progress on implementing the ConnectCard fare collection system. So far, MMVTA has 45 customers participating in the pilot project, in a mix of passes and stored-value. He said that a handful of customers are using both MMVTA and PAAC systems. Mr. Roncone reported that the warrantee with S&B has now expired, with the maintenance agreement taking effect. One issue that still needs to be resolved by S&B is a glitch associated with the target on the bus farebox. Other work that still needs to be completed for MMVTA include rolling out the ticket sale outlets throughout the service area; and an expected change-order for S&B to add a new trip-based fare media for 20 and 31-trip tickets.

11. SPC 2045 Long Range Transportation Plan update

SPC staff noted that work is set to begin on updating the region's Long Range Transportation Plan, with a goal of seeking Commission adoption June 2015. Staff will start by meeting with the county's planning directors. Commissioners will be invited to a transportation forum in August 2014 in Indiana, PA. Staff encouraged Committee members to plan to participate in the plan's development as much as possible.

12. Other Business

- *The next meeting of the TOC is scheduled for Wednesday, September 17th at the Southwestern Pennsylvania Commission, in Pittsburgh, PA.*

13. Adjournment

Action: The meeting was adjourned on a unanimous vote of a motion by Mr. Morris and a second by Mr. Thomas.