



SOUTHWESTERN PENNSYLVANIA COMMISSION

Two Chatham Center · Suite 500 · 112 Washington Place · Pittsburgh, PA 15219-3451

412-391-5590 phone · 412-391-9160 fax · www.spcregion.org

SPC

Transit Operators Committee

July 15, 2015, 10:00 A.M.

Two Chatham Center

112 Washington Place

Pittsburgh, PA

MEETING AGENDA

Officers:

Lawrence County
Steve Craig
Chairman

Westmoreland County
Charles W. Anderson
Vice-Chairman

Washington County
Larry Maggi
Secretary-Treasurer

Executive Committee:

Allegheny County
Rich Fitzgerald

Armstrong County
David Battaglia

Beaver County
Joseph Spanik

Butler County
A. Dale Pinkerton

City of Pittsburgh
William Peduto

Fayette County
Alfred Ambrosini

Greene County
Chuck Morris

Indiana County
Rodney Ruddock

Lawrence County
Steve Craig

Washington County
Larry Maggi

Westmoreland County
Charles W. Anderson

At-Large
Ricky V. Burgess
Tyler Courtney
Lynn Heckman

Governor's Office
Erin Molchany

PA Dept. of Community &
Economic Development

PA Dept. of Transportation
James D. Ritzman

Executive Director
James R. Hassinger

1. Welcome and Introductions
2. Public Comment
3. Approval of the Minutes from the June 17th TOC Meeting
4. FTA/PennDOT Updates
5. Member Project Updates

Those members present are encouraged to share project schedule updates, news upcoming events, etc.

6. Staff Updates
 - ATWIC/Coordinated Plan Executive Summary
 - Annual Regional Statistical Report – SPC Public Transit Web Page
<http://www.spcregion.org/pdf/RegionalTransitProfile.pdf>
7. Amendments & Administrative Actions to the FFY2015-2018 TIP
 - Allied Coordinated Transportation Services, Inc. of Lawrence County Community Action Partnership has requested the TOC take action to amend the current TIP (*Attachment A*).
 - Greene County Human Services has requested the TOC take action to amend the current TIP (*Attachment B*).
8. FY2017-2020 TIP Update
 - Staff will provide information on the process and schedule for the FY2017-2020 TIP Update:
 - Use of Share Point Site
 - Financial Guidance
 - Workgroup Schedule
 - July 22 – Fayette, Greene, Washington, Westmoreland @ District 12-0 Office
 - July 23 – Armstrong, Butler, Indiana @ District 10-0 Office
 - August 7 – Allegheny, City of Pittsburgh, Beaver, Lawrence @ District 11-0 Office
 - CMAQ, TAP, Multi-modal Fund Application Periods

9. FY2015-2016 UPWP

- Staff will provide a brief description of planning initiatives slated for this year's planning period.

10. Regional Interactive Transit Mapping Tool

- SPC GIS staff will provide a presentation on the most recent iteration of regional transit data mapping.

11. Regional Emergency Ride Home Program

- CommuterInfo staff will provide a presentation on the Regional Emergency Ride Home Program

12. Other Business

- The next meeting of the TOC is scheduled for Wednesday, October 14, 2015.



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MINUTES TRANSIT OPERATORS COMMITTEE MEETING

Date: July 15, 2015
Location: Two Chatham Center
112 Washington Place
Pittsburgh, PA

Attendance:

Members: John Paul, BTA (Chairman)
Ed Typanski, PAAC
Alan Blahovec, WCTA
Ray McDonald, FACT
Mavis Rainey, OTMA

Guests: John Smith, ACTC
Cathy Williams, ACCESS
Angela Schon, ACTS
Ann Ogoreuc, ACED
Jina O'Neill, OTMA
Lisa Kay Schweyer, CommuteInfo

SPC Staff: Tom Klevan
Andy Waple
Doug Smith
Kathy Stefani
Matt Pavlosky
Xin Wei
Ryan Gordon
Josh Spano
Josh Grimm
Chris Jaros
Chuck Imbrogno
David Totten
Dom D'Andrea

This meeting of the TOC was called to order at 10:00 A.M.

1. **Welcome and Introductions**
2. **Public Comment –**
There was no public comment.
3. **Approval of June 17th, 2015 Meeting Minutes**
 - *Due to lack of quorum, the minutes will be considered at the next meeting.*

4. FTA/PennDOT Update

- *There were no FTA or PennDOT updates.*

5. Member Project Updates

- CommuteInfo—Lisa Kay Schweyer reported that CommuteInfo has published updated commuter brochures. These include updated transit operator information. Supplies of the brochures will be shipped to transit operators.
- OTMA—Mavis Rainey introduced OTMA's new program administrator, Jina O'Neill. O'Neill will represent OTMA with PennDOT and at other regional forums.
- Washington County—SPC staff reported that the combination of City of Washington transit and Washington County Transportation Authority was legally completed July 1st. Joe Thomas will now have the title of Manager of Fixed Route Operations and Sheila Gombita is General Manager. SPC will continue to provide assistance to the new entity and their partners at PennDOT and FTA.

There were no other member updates.

6. Staff Updates

- ATWIC Update—SPC Staff reported that the Coordinated Human Transportation Plan has been completed. The plan was approved by the SPC board as a companion document to the region's Long Range Plan. A limited number of copies of the Executive Summary were printed, but the complete plan is available on SPC's website. Staff will follow up with the plan's steering committee in the coming month. The next ATWIC meeting will be planned for early September. ATWIC will consider options to implement the recommendations in the plan.
- Annual Regional Statistical Report—SPC Staff announced that the annual regional statistical report is now available on the SPC website. This document collects statistical data reported to PennDOT relating to the region's transit operators and presents it in a single document.
- SPC ITS Architecture Update—Staff reported on the ongoing efforts to update the Intelligent Transportation Systems Architecture. This report was last updated ten years ago. Staff requested that TOC members help complete this project by participating in telephone interviews to assess the current state of the region's Intelligent Transportation Systems.

There were no other staff updates.

7. Amendments and Administrative Actions to the FFY2015-2018 TIP

- Due to a lack of quorum, proposed amendments to the FFY2013-16 TIP will be considered by email vote, in accordance with SPC's expedited TIP Amendment procedures.

8. FY2017-2020 TIP Update

SPC Staff updated the TOC on the status of the development of the FY2017-2020 TIP. As with the previous TIP update, stakeholders will have access to a customized SharePoint site which will have information and allow the sharing of files. TOC members will have access to all of SPC's TIP workgroups, including the three PennDOT district highway/bridge TIP pages—"first cut" project lists will be posted to these pages soon. SPC Staff will contact users with login and password information shortly. Staff reminded Committee members that SharePoint works better with Firefox or Internet Explorer than it does with Google Chrome. The workgroup pages—including the transit operator pages—will include PennDOT financial guidance information as well as summaries of the public comments submitted to the State Transportation Commission relevant to each county/transit operator. Workgroup meetings will be held by PennDOT district: July 22—District 12; July 23—District 10; August 7—District 11. Staff encourage stakeholders to look for ways to collaborate with their county planning agencies and staff when developing lists of transit projects to maximize coordination.

Staff also discussed the current status of the application processes for the discretionary Transportation Alternatives Program (TAP), Congestion Mitigation/Air Quality (CMAQ), state Multimodal Fund and SPC Smart Transportation sources. Application procedures and guidance for these programs are currently under review; the applications are not yet open. Staff anticipate the CMAQ period will run from the beginning of August until early September—a meeting to kick-off the application period is scheduled for August 11, at SPC. Staff is working on creating a unified TAP/Smart application, with an application period from mid-September until October. The state DCED Multimodal Fund application is expected to begin before the PennDOT Multimodal fund opens.

9. FY2015 UPWP Update

SPC Staff updated the Committee on current projects and initiatives in the FY2015 Unified Planning Work Program. This is the second year of the two-year FY2014-15 UPWP. Included in the project is supplemental funding being used for strategic planning for Town and Country Transit in Armstrong County related to recommendations in PennDOT's Act 89 Performance Review of TACT. Another project is a Transit Development Plan for Mid Mon Valley Transit Authority—this service-planning project is nearly complete. SPC also passes through funding for service planning at Port Authority. Staff will also complete a new study of park-and-ride lots in the region, including a survey of park-and-ride users with the goal of learning what makes a good lot or a bad lot. The study will also compare potential survey instruments for effectiveness and efficiency. Another project is a study of impacts to the local road system from the Turnpike's conversion to electronic tolling. Research into how new data sources will be used with SPC's transportation modeling products is also underway. Road Safety Audits are on the agenda as well. Staff is looking at how to better track asset management in terms of the next update to the Long Range Plan. SPC staff is starting work on an active transportation plan, including hiring a multimodal planner to study this issue of growing importance. Overall, more than half of the UPWP resources for the two-year work program have not been used and will need to be expended before June 1, 2016.

10. Regional Interactive Transit Mapping Tool

SPC GIS Staff demonstrated a new interactive transit map for use by the region's transit planners and planning partners. The tool is available on the Internet at:

<http://spc.maps.arcgis.com/apps/Viewer/index.html?appid=6567a61ab6074af5ae69781c749e5d2e>

11. Regional Emergency Ride Home Program

SPC staff updated the Committee on the Emergency Ride Home program, operated through SPC's CommuteInfo project. This program offers transit operators a potential safety net for their customers to overcome common objections to using transit associated with concerns that riders will be trapped without a ride home. The service is a reimbursement program that covers the cost of a ride home for a qualifying transit rider—this includes carpool/vanpool riders registered through CommuteInfo, and certain transit customers (requirements vary by transit operator, but typically is restricted to farecard customers).

12. Other Business

- SPC Staff updated the Committee on the Rt. 68 Operations and Safety Audit study, in Butler County. Staff is working with the project consultant on the draft report.*
- The PPTA Summer meeting is scheduled for July 18-20 at the Seven Springs resort. This event includes the annual bus and paratransit rodeo.*
- The SPC 2014 Annual Report is now available at www.spcregion.org*
- The Committee discussed the current status of Bureau of Public Transportation approval of capital grant requests and how that impacts the timing of amendments to the Transportation Improvement Program. With the next TOC meeting scheduled for October, any requests for adjustments to the TIP will have to be considered through the Expedited TIP Adjustment Procedures (email).*

- *The next meeting of the TOC is scheduled for Wednesday, October 14th, 2015 at the Southwestern Pennsylvania Commission, in Pittsburgh, PA.*

13. Adjournment

Action: The meeting was adjourned on a unanimous vote of a motion by Ed Typanski and a second by Ray McDonald.

DRAFT