



SOUTHWESTERN PENNSYLVANIA COMMISSION

Two Chatham Center - Suite 500 - 112 Washington Place - Pittsburgh, PA 15219-3451

412-391-5590 phone · 412-391-9160 fax · www.spcregion.org

SPC

Transit Operators Committee

June 17, 2015, 10:00 A.M.

Two Chatham Center

112 Washington Place

Pittsburgh, PA

MEETING AGENDA

Officers:

Lawrence County
Steve Craig
Chairman

Westmoreland County
Charles W. Anderson
Vice-Chairman

Washington County
Larry Maggi
Secretary-Treasurer

Executive Committee:

Allegheny County
Rich Fitzgerald

Armstrong County
David Battaglia

Beaver County
Joseph Spanik

Butler County
A. Dale Pinkerton

City of Pittsburgh
William Peduto

Fayette County
Alfred Ambrosini

Greene County
Chuck Morris

Indiana County
Rodney Ruddock

Lawrence County
Steve Craig

Washington County
Larry Maggi

Westmoreland County
Charles W. Anderson

At-Large
Ricky V. Burgess
Tyler Courtney
Lynn Heckman

Governor's Office
Erin Molchany

PA Dept. of Community &
Economic Development
Albert D'Alessandro

PA Dept. of Transportation
James D. Ritzman

Executive Director
James R. Hassinger

1. Welcome and Introductions
2. Public Comment
3. Election of SPC Transit Operators Committee Chair Person for FY 2015/16 – FY2017/18
4. Approval of the Minutes from the April 15th TOC Meeting
5. FTA/PennDOT Updates
 - June 5th “Dear Colleague” Letter – FTA Region III – “Migration of Information from TEAM to TrAMS”
 - Notice of FTA Region III Civil Rights Webinars (*Attachment A*)
 - SPC & BCTA FTA 2015 Triennial Reviews – Public Participation Programs of Projects Requirements – Summary of Findings and Corrective Actions (*Attachment B*)
 - June 15-16 PennDOT Planning Partners Meeting – Staff Recap
 - PennDOT Bureau of Public Transportation Annual Report
<ftp://ftp.dot.state.pa.us/public/Bureaus/PublicTransportation/GeneralInformation/BPTARWEB.pdf>
6. Member Project Updates

Those members present are encouraged to share project schedule updates, news upcoming events, etc.
7. Staff Updates
 - ATWIC/Coordinated Plan Update
 - Intelligent Transportation Society of America (ITSA) 2015 Annual Meeting and Expo – June 1-3, 2015 – Pittsburgh
 - ADA – FAQ Webinar – July 8, 2015 – Hosted by SPC
8. Amendments & Administrative Actions to the FFY2015-2018 TIP
 - Westmoreland County Transit Authority has requested the TOC take action to adjust the current TIP (*Attachment C*)
 - Washington County Transit Authority/WashingtonRIDES has requested the TOC take action to adjust the current TIP (*Attachment D*)

9. FY2017-2020 TIP Update

- Staff will provide information on the process and schedule for the FY2017-2020 TIP Update
- Staff will provide an overview of the corresponding CMAQ Program process and schedule

10. TOC Endorsement - Mapping the Future – The Southwestern PA Plan and Ancillary Documents

- Staff will ask for endorsement and recommendation for Commission action on the Region's Long Range Plan Update; the update of the Region's Report on Environmental Justice; the Region's update of the Air Quality Determination; and, the update of the Southwestern Pennsylvania Public Transit Human Services Coordinated Transportation Plan
- Staff will also provide an update on the public outreach activities and input for the Long Range Plan update process.

11. FY 2015/16 Meeting Schedule

- Staff will present several meeting schedule options for FY2015/16. (*Attachment E*)

12. Other Business



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MINUTES TRANSIT OPERATORS COMMITTEE MEETING

Date: June 17, 2015
Location: Two Chatham Center
112 Washington Place
Pittsburgh, PA

Attendance:

Members: John Paul, BTA (Chairman)
Patti Lynn Baker, TACT
Ed Typanski, PAAC
Mary Jo Morandini, BCTA
Lucinda Beatie, PDP
Alan Blahovec, WCTA
Joe Thomas, City of Washington
Donna Weckoski, MMTA

Guests: David Wohlwill, PAAC
John Smith, ACTC
Michael Johnston, TACT
Gerry Miller, TACT
Cathy Williams, ACCESS
Angela Schon, ACTS

SPC Staff: Lisa Kay Schweyer
Tom Klevan
Andy Waple
Doug Smith
Kathy Stefani
Matt Pavlosky
Xin Wei
Catherine Tulley
Ryan Gordon

This meeting of the TOC was called to order at 10:00 A.M.

1. Welcome and Introductions

2. Public Comment –
There was no public comment.

3. Election of a new Chairperson

- TOC bylaws call for a chairperson to be elected for a two-year term, beginning July 1, 2015. The Committee accepted nominations for the position.

Action: John Paul was nominated by Mr. Typanski and seconded by Patti Lynn Baker. The Committee voted unanimously to name Mr. Paul as Chairman.

4. Approval of April 15th, 2015 Meeting Minutes

Action: Minutes of the April 15th, 2015 meeting of SPC's Transit Operators Committee was unanimously approved on a motion by Mary Jo Morandini and a second by Ed Typanski.

5. FTA/PennDOT Update

- *June 5th "Dear Colleague" letter—FTA Region III—"Migration of Information from TEAM to TrAMS"*. SPC staff distributed copies of the letter from FTA Region III detailing the process grantees will need to follow as FTA converts to its new grants management system, TrAMS.
- *FTA Region III Civil Rights Webinars*: Staff distributed material from the FTA Region III webinar on civil rights issues. Ms. Baker noted that associated material and documents were made available during the webinar and those attachments can be downloaded from the FTA website.
- *SPC & BCTA FTA 2015 Triennial Reviews*: The recent FTA triennial reviews of SPC and BCTA noted the planning requirement that grantees publish a program of projects and let the public know that they can comment on that program. TOC members use the SPC program of projects to satisfy this requirement, however language in SPC's public notices needs to change to make it clear that the requirement is being met.
- *June 15-16 PennDOT Planning Partners Meeting*: Staff recapped events at the PennDOT Planning Partners meeting. Three members of SPC staff attended these meetings in Harrisburg. SPC staff is involved in the Department's most vital workgroups, including the Financial Guidance, General & Procedural Guidance, Resiliency & Climate Change initiatives as well as the innovative Results Oriented Planning Catalyst Team. Staff also recapped remarks at the event by Deputy Secretary Toby Fauver, including PennDOT's plans to hire a bicycle and pedestrian coordinator and future plans for the Transportation Alternatives Program.
- *PennDOT Bureau of Public Transportation Annual Report*: Staff noted that the Bureau of Public Transportation's annual report has been published and is available at the Bureau's website.

6. Member Project Updates

- *PAAC*—David Wohlwill reported that Port Authority held its NEPA scoping meetings for the Bus Rapid Transit study in early May in Uptown and Oakland, Pittsburgh. He said turnout was very good and many good comments were collected. The public comment period is now ended. Mr. Wohlwill also noted that PAAC recently brought a full-wrapped bus to the Three Rivers Arts Festival to note the 25th anniversary of the passage of the Americans with Disabilities Act.
- *CommuteInfo*—Lisa Kay Schweyer reported that May was "CommuteInfo Month". She noted that 140 people and 25 new carpool groups registered with the CommuteInfo website in May. CommuteInfo has also launched a new driver safety training reimbursement program for vanpool drivers.
- *City of Washington*—Joe Thomas reported that the proposal to consolidate City of Washington Transit with the Washington County Transportation Authority (Washington Rides) has now moved into the implementation phase, including amending articles of incorporation and reconstituting the governing board. The operators hope to have the new authority operating by July first. SPC Staff noted that the finalization of the consolidation may necessitate a meeting of the participants in the regional sub-allocation process, if requested by FTA.
- *BCTA*—Ms. Morandini reported that BCTA's Automatic Vehicle Locator project is back on track and will include a real-time information phase.
- *BTA*—Mr. Paul reported that BTA gave a recent tour of the Rt. 68 corridor in Butler County to representatives of Carnegie Mellon University's Traffic-21 group. BTA also plans to meet soon with architects and engineers for a planned CNG facility.

There were no other member updates.

7. Staff Updates

- ATWIC Update—SPC Staff reported that the Coordinated Human Transportation Plan has been completed. Public comment on the plan has closed. It will be considered for adoption at the next SPC meeting. Staff plans to present the plan to the Pennsylvania chapter of the American Planning Association in October. Staff and consultants will now work on a strategic plan for the ATWIC organization, including implementation of the Coordinated Human Transportation Plan's recommendations.
- Intelligent Transportation Society of America—SPC Staff recapped the recent ITSA conference, held in Pittsburgh in early June. Topics included transit signal priority, autonomous vehicles and vehicles that connect to infrastructure. Port Authority conducted a mobile workshop tour of the MLK, Jr., East Busway. Participants also heard discussions on the regional Smart Card project and real time passenger information before seeing a demonstration of Traffic-21's adaptive signals.
- ADA FAQ Webinar—Staff reminded members that SPC will host a webinar on the Americans with Disabilities Act on July 8th, 2015 at SPC offices. SPC is paying the cost of this webinar.

There were no other staff updates.

8. Amendments and Administrative Actions to the FFY2015-2018 TIP

- *Westmoreland County Transit Authority (WCTA) requested that the TOC amend the FFY2013-2016 TIP to add the new project "Capital Cost of Contracting" for capital costs associated with the purchase of transportation service using \$700,000 in federal 5307 funding and \$175,000 in state 338 funding for FFY2016. **TOTAL CHANGE: \$875,000***

Action: This action was unanimously approved and the appropriate changes were made to the region's FFY2015-2018 TIP by the TOC on a motion by Ms. Baker and a second by Mr. Thomas. Staff will transmit this project information to the PennDOT Program Center within one week of this action.

- *Washington County Transportation Authority (WTA) requested that the TOC amend the FFY2015-2018 TIP to add the new project "Interactive Voice Response System" to purchase, license and set up a system to integrate Ecolane software for shared ride service to provide customers with ride time information using \$15,000 in state 341 funding in FFY2015. **TOTAL CHANGE: \$15,000***

Action: This action was unanimously approved and the appropriate changes were made to the region's FFY2015-2018 TIP by the TOC on a motion by Alan Blahovec and a second by Mr. Thomas. Staff will transmit this project information to the PennDOT Program Center within one week of this action.

*ALSO, WTA requested that the TOC amend the FFY2015-2018 TIP to add the new project "Small Transit Buses" to replace eight small transit buses that are beyond their useful life for use in shared ride service using \$480,000 in state 341 funding in FFY2015. **TOTAL CHANGE: \$480,000***

Action: This action was unanimously approved and the appropriate changes were made to the region's FFY2015-2018 TIP by the TOC on a motion by Ms. Morandini and a second by Mr. Thomas. Staff will transmit this project information to the PennDOT Program Center within one week of this action.

There were no further TIP amendments.

9. FY2017-2020 TIP Update

SPC Staff presented information on the process and schedule for the FY2017-2020 TIP update. This process is just now kicking off. The plan is to hold five meetings in each of the three PennDOT District workgroups, covering planning and programming of the projects. Public involvement will be included at various points, including those submitted for the SPC Long

Range Plan. Port Authority will be invited to District 11 meetings. A goal for the process will be to link the TIP back to the performance measures identified for the Long Range Plan. Staff plan to utilize online collaborative tools, such as SharePoint during this process. Staff will contact TOC members and stakeholders when these tools are available. This update will include more integration with the Linking Planning and NEPA process, including efforts to identify transit-related projects. SPC plans to present a preliminary Draft TIP in the Spring of 2016 with a full Draft TIP presented to the Commission in one year.

10. Mapping the Future—The Southwestern PA Plan and Ancillary Documents

The TOC reviewed the final draft of the SPC's Long Range Plan, Mapping the Future—the Southwestern PA Plan, as well as its ancillary documents, including the Region's Report on Environmental Justice, the Region's update of the Air Quality Determination, and the update of the Southwestern Pennsylvania Public Transit Human Services Coordinated Transportation Plan. The Committee also reviewed the outreach and input activities for the plan update process.

Action: The TOC voted unanimously to endorse the plan and recommend its approval by the Southwestern Pennsylvania Commission on a motion by Mr. Blahovec and a second by Ms. Morandini. This action will be reported to the Transportation Technical Committee and the SPC.

11. FY2015-16 Meeting Schedule

The TOC reviewed a proposed schedule for meetings in FY2015-16. Meeting dates for the TOC will be 2015/07/07; 2015/10/14; 2015/12/09; 2016/03/16; 2016/04/13 and 2016/06/15.

Action: The TOC voted unanimously to adopt the proposed meeting schedule on a motion by Ms. Baker and a second by Mr. Blahovec.

12. Other Business

- The next meeting of the TOC is scheduled for Wednesday, July 15th, 2015 at the Southwestern Pennsylvania Commission, in Pittsburgh, PA.*

13. Adjournment

Action: The meeting was adjourned on a unanimous vote of a motion by Ms. Morandini and a second by Mr. Typanski.