



SOUTHWESTERN PENNSYLVANIA COMMISSION

Two Chatham Center • Suite 500 • 112 Washington Place • Pittsburgh, PA 15219-3451

412-391-5590 phone • 412-391-9160 fax • www.spcregion.org

SPC

Transit Operators Committee

April 13, 2016, 10:00 A.M.

Two Chatham Center
112 Washington Place
Pittsburgh, PA

MEETING AGENDA

Officers:

Westmoreland County
Charles W. Anderson
Chairman

Washington County
Larry Maggi
Vice-Chairman

Allegheny County
Rich Fitzgerald
Secretary-Treasurer

Executive Committee:

Allegheny County
Rich Fitzgerald

Armstrong County
George Skamai

Beaver County
Tony Amadio

Butler County
Leslie A. Osche

City of Pittsburgh
William Peduto

Fayette County
Vincent A. Vicites

Greene County
Dave Coder

Indiana County
Rodney D. Ruddock

Lawrence County
Steve Craig

Washington County
Larry Maggi

Westmoreland County
Charles W. Anderson

At-Large
Ricky V. Burgess
Gina Cerilli
Lynn Heckman

Governor's Office
Erin Molchany

PA Dept. of Community &
Economic Development
Johnna A. Pro

PA Dept. of Transportation
James D. Ritzman

Executive Director
James R. Hassinger

1. Welcome and Introductions
2. Public Comment
3. Approval of the Minutes from the March 16th TOC Meeting
4. FTA/PennDOT Updates
 - PennDOT Bureau of Public Transportation – Colton Brown
5. Meeting Participant Updates

TOC meeting participants are encouraged to share project schedule updates, news of upcoming events, etc.
6. Staff Updates
 - ATWIC Update – staff will present outcomes from Outreach Round 2 meetings - feedback on transportation-related policies and regulations - meetings scheduled for Armstrong and Greene counties on April 15th and April 26th
 - Active Transportation Planning Update – USDOT Transportation and Health Tool, Regional Active Transportation Plan – Activities and Schedule Update
 - April 14th TTC Meeting
7. Amendments & Administrative Actions to the FFY2015-2018 TIP
 - Allied Coordinated Transportation Services, Inc. of Lawrence County has requested that the TOC take action to recommend modification of the current TIP (*Attachment A*)
 - Beaver County Transit Authority has requested that the TOC take action to recommend modification of the current TIP (*Attachment B*)
 - Port Authority of Allegheny County has requested that the TOC take action to recommend modification of the current TIP (*Attachment C*)
 - Washington County Transportation Authority has requested that the TOC take action to recommend modification of the current TIP (*Attachment D*)
8. Transit Operators Committee Endorsement – FFY2016 Sub-Allocation and Redistribution of Federal Transit Administration Urban Area Formula Assistance for the Pittsburgh Urbanized Area

Staff will ask the TOC meeting participants to endorse action taken by the participants in the local process for sub-allocation and redistribution of the FFY2016 FTA Urban

Area funding for the Pittsburgh Urbanized Area at their meeting of March 16th. A summary of redistributed funding is attached.

9. FY2017-2020 TIP Update

- TIP Self-Certification Checklist (*Attachment*)
- TIP Air Quality Conformity Analysis
- TIP Update Public Process and Public Participation Panels Schedule
- Transit Project Listings Financial Capacity Documentation

10. The Transportation Improvement Program Planning Process and TIP Modification Procedures

- Staff will provide a presentation on relationship between the regional transportation planning process, the TIP, the regional transportation funding decision-making process and transit project delivery.

11. Discussion of the 2016-2017 Transit Operators Meeting Schedule

- Potential topics for a joint TOC/TTC meeting in July 2016

12. Other Business

- The next meeting of the TOC is scheduled for Wednesday, June 15, 2016



SOUTHWESTERN PENNSYLVANIA COMMISSION

Two Chatham Center · Suite 500 · 112 Washington Place · Pittsburgh, PA 15219-3451

412-391-5590 phone · 412-391-9160 fax · www.spcregion.org

Officers:

Westmoreland County
Charles W. Anderson
Chairman

Washington County
Larry Maggi
Vice-Chairman

Allegheny County
Rich Fitzgerald
Secretary-Treasurer

Executive Committee:

Allegheny County
Rich Fitzgerald

Armstrong County
George Skamai

Beaver County
Tony Amadio

Butler County
Leslie A. Osche

City of Pittsburgh
William Peduto

Fayette County
Vincent A. Vicites

Greene County
Dave Coder

Indiana County
Rodney D. Ruddock

Lawrence County
Steve Craig

Washington County
Larry Maggi

Westmoreland County
Charles W. Anderson

At-Large
Ricky V. Burgess
Gina Cerilli
Lynn Heckman

Governor's Office
Erin Molchany

PA Dept. of Community &
Economic Development
Johnna A. Pro

PA Dept. of Transportation
James D. Ritzman

Executive Director
James R. Hassinger

MINUTES TRANSIT OPERATORS COMMITTEE MEETING

Date: April 13, 2016
Location: Two Chatham Center
112 Washington Place
Pittsburgh, PA

Attendance:

Members: John Paul, BTA (Chairman)
Ed Typanski, PAAC
Alan Blahovec, WCTA
• Lori Groover-Smith, FACT
Sheila Gombita, WASH
Mary Jo Morandini, BCTA
Rachel Roché, CommuteInfo
• Mavis Rainey, OTMA
• Lucinda Beattie, PDP
• Leonard Lastoria, NCATA
Patti Lynn Baker, TACT
• Amy Mathieson, ACTA

Guests: Angela Schon, ACTS
Ann Ogoreuc, ACED
David Wohlwill, PAAC
Gerry Miller, TACT
David Richards, NCATA

SPC Staff: Tom Klevan
Doug Smith
Chuck Imbrogno
David Totten
Leann Chaney
Andy Waple
Kathy Stefani
Darin Alviano

This meeting of the TOC was called to order at 10:00 A.M.

- 1. Welcome and Introductions**
- 2. Public Comment –**
There was no public comment.
- 3. Approval of October 14th, 2015 and December 9th, 2015 Meeting Minutes**
 - *The Committee considered the minutes from the March 14th, 2016 meeting.*

Action: Minutes of the March 14th, 2016 meeting of SPC's Transit Operators Committee was unanimously approved on a motion by Mary Jo Morandini and a second by Alan Blahovec.

4. FTA/PennDOT Update

- *PennDOT Bureau of Public Transportation Rural Performance Reviews*—Colton Brown, from the PennDOT Bureau of Public Transportation, presented the latest information about the Bureau's transit performance review process. These reviews focus only on fixed route service, only looking at shared ride operations if they impact the fixed route service. He noted that the document request list has changed from previous versions, and is sent-out several weeks before the site visit. The focus is on four performance metrics. Review staff will meet with agency staff and board members. The first thing to go over is how the agency compares with its peers over 8 categories. The Bureau submits a draft report in about three months and the agency has the chance to comment. The report assesses the four performance metrics and assigns improvement targets, typically between 0-4%. The final report is mailed to the agency and posted to BTA's website. The agency has 60 days to prepare a draft action plan to address the report's findings. After the agency's board and the BPT have approved the action plan, the Bureau follows-up with quarterly reports until the action plan is complete. One complete round of performance reviews has been completed; the second round is starting. Patti Lynn Baker suggested that the Bureau also publish examples of best practices uncovered during these reviews. John Paul suggested that perhaps PPTA could compile best practices into an annual report.
- *PennDOT CNG Update*—Brown also updated the Committee on the Bureau's progress in delivering compressed natural gas infrastructure through the state's Public Private Partnership. Brown presented a table showing target dates for CNG readiness. The state's contractor is required to make CNG fuel available to operators by the dates listed on the schedule, although actual completion of permanent CNG fueling facilities are not guaranteed. BPT is hoping that maintenance facilities will also be completed according to the schedule, however that is not guaranteed.

5. Meeting Participant Updates

- *Beaver County Transit Authority*—Morandini reported that BCTA's paratransit operators would be participating in the national bus Roadeo in May.
- *Butler Transit Authority*—Paul reported that BTA has received two of the 35-foot buses that they purchased from Port Authority. These vehicles are being updated and made road-worthy.
- *Airport Corridor Transportation Association*—Amy Mathieson reported that ACTA's new website is now live—www.actapgh.org. The new website combines the site for ACTA with the separate site for the RideACTA shuttle service, including a map showing real-time vehicle location.
- *Oakland Transportation Management Association*—Mavis Rainey reported that OTMA has started a new website partnership with the University of Pittsburgh, Carnegie Mellon University and the group Oakland for All that will focus on solutions for persons with disabilities.
- *CommuteInfo*—Rachel Roché reported that May is CommuteInfo Month. CommuteInfo will participate in a number of Earth Day events, as well.

There were no other member updates.

6. Staff Updates

- *ATWIC/Coordinated Human Services Transportation Plan Update*—SPC Staff updated the Committee on the progress made by the Alliance on implementing the Coordinated Human Services Transportation Plan, approved by SPC last June. The Alliance has completed a second round of outreach to determine strategies for addressing the first identified barrier to transportation, "program policies and regulations." The process now is to assess the 26 policy statements.

- SPC Active Transportation Plan—SPC Staff reported that SPC is entering into a small consultant contract to prepare a report on best practices in active transportation planning. This work will help SPC to prepare an RFP for the Active Transportation Plan early in the next fiscal year, after July 1.
- Transportation Technical Committee—SPC Staff previewed the upcoming TTC meeting. Presentations include an update on the City of Pittsburgh’s Smart Cities Challenge application (Pittsburgh is one of seven finalists for the \$50 million award); a presentation from Lawrence County on their upcoming comprehensive planning project; and, a presentation from SPC staff on the potential of integrating SPC’s Regional Freight Plan with its Economic Development Plan, relating to the issue of impacts to the region from the changing energy industry, especially coal.

There were no other staff updates.

7. Amendments and Administrative Actions to the FFY2015-2018 TIP

- *Allied Coordinated Transportation Services (ACTS)* requested that the TOC amend the FFY2015-18 TIP to add the new project “Garage Upgrade” for the installation of a 4-post lift with aligner and docking pad at the garage. This project will use \$50,000 in non-federal funding in FFY2017. Also, ACTS requested that the TOC perform administrative adjustments to the TIP to add \$195,000 in non-federal funding to the project “Replacement Bus” (MPMS# 105447) to purchase three additional small transit buses in FFY2016 and add \$19,375 in non-federal funding to the project “Technology Upgrade (MPMS# 105444) for the purchase of 25 Android tablets with hardware for mounting in FFY2016. **TOTAL CHANGE: \$ 264,375**
Action: These actions were unanimously approved and the appropriate changes were made to the region’s FFY2015-2018 TIP by the TOC on a motion by Baker and a second by Morandini. Staff will transmit this project information to the PennDOT Program Center within one week of this action.
- *Beaver County Transit Authority (BCTA)* requested that the TOC amend the FFY2015-18 TIP to add the new project “5307 Operating Assistance” for the agency’s use of urban area formula funds for operating assistance using \$400,000 in federal 5307 funding and \$400,000 in local funding in FFY2016. Also, BCTA requested that the TOC perform administrative adjustments to the project “Purchase Replacement Fixed Route Buses” (MPMS# 65590) to remove \$2,784,000 in federal 5307 funding and \$696,000 in local funding for FFY2017 add \$2,280,000 federal 5307 funding, \$18,383 in local funding and \$551,617 in non-federal funding for FFY2016 to reflect a reduced cost estimate and advance the project one year. BCTA also requested an administrative action on the project “Purchase Paratransit Buses (MPMS# 65404) to remove \$162,240 in federal 5307 funding and add \$539,440 in non-federal funding for FFY2016 to reflect current cost estimates and utilize non-federal funding sources. **TOTAL CHANGE: \$ 547,200**
Action: These actions were unanimously approved and the appropriate changes were made to the region’s FFY2015-2018 TIP by the TOC on a motion by Alan Blahovec and a second by Sheila Gombita. Staff will transmit this project information to the PennDOT Program Center within one week of this action.
- *Port Authority of Allegheny County (PAAC)* requested that the TOC perform administrative actions on the FFY2015-18 TIP. PAAC requested that all funding for FFY2016—\$2,000,000 in federal 5307, \$483,875 in state capital bond and \$16,125 in local—be removed from the project “Associated Capital Maintenance” (MPMS# 65439) as this project is no longer in the agency’s plans. PAAC also requested action on the project “Bus Procurement (MPMS# 71148) to add \$2,351,834 in federal 5307 funding, \$490,063 in state capital bond funding and \$97,835 in local funding in FFY2016 for additional bus purchases. PAAC also requested that funding for the project “Grants Administration” (MPMS# 96999) be reduced in FFY2016 by \$210,743 in federal 5307 funding, \$50,987 in state capital bond funding and \$1,745 in local funding to reflect reduced project costs. PAAC also requested that funding be reduced for project

“Preventive Maintenance Rail” (MPMS# 95006) in FFY2016 by \$7,799,581 in federal 5337 funding and \$1,949,895 in local funding to reflect reduced project costs. PAAC also requested increased funding for the project “Preventive Maintenance Bus” (MPMS# 65535) in FFY2016 by \$10,400,419 in federal 5337 funding and \$2,600,105 in state 339 funding to reflect increased project costs. PAAC also requested adjustment to funding for the project “Bus Procurement” (MPMS# 65442) in FFY2016 by reducing federal 5339 funding \$178,127 and increasing state capital bond funding by \$43,095 and increasing local funding by \$1,436 to reflect reduced project costs. **TOTAL CHANGE: \$3,293,709**

Action: These actions were unanimously approved and the appropriate changes were made to the region’s FFY2015-2018 TIP by the TOC on a motion by Morandini and a second by Baker. Staff will transmit this project information to the PennDOT Program Center within one week of this action.

- *Washington County Transportation Authority (WASH) requested that the TOC amend the FFY2015-18 TIP to add the new project “Bus Shelters” for the purchase and installation of four bus shelters at key stops, using \$40,000 in federal 5307 funding and \$10,000 in non-federal funding in FFY2016. Also, WASH requested that the TOC amend the TIP to add the new project “Small Transit Buses” to replace seven vehicles that are beyond their useful life for paratransit service using \$420,000 in non-federal funding in FFY2016. Also, WASH requested that the TOC perform an administrative adjustment to the project “Bus Support Equipment” (MPMS# 105094) to add \$32,000 in federal 5307 funding, \$258 in local funding and \$7,742 in non-federal funding in FFY2016 to purchase two additional buses including fare box equipment, parts and radios. Also, WASH requested that the TOC perform an administration action on the project “Bus Procurement” (MPMS# 71092) to add \$289,041 in federal 5307 funding and \$72,260 in non-federal funding to complete the purchase of two Gillig 29’ buses and purchase two additional buses, due to cost increases. **TOTAL CHANGE: \$871,301***

Action: These actions were unanimously approved and the appropriate changes were made to the region’s FFY2015-2018 TIP by the TOC on a motion by Ed Typanski and a second by Blahovec. Staff will transmit this project information to the PennDOT Program Center within one week of this action.

8. Transit Operators Committee Endorsement—FFY2016 Sub-Allocation and Redistribution of Federal Transit Administration Urban Area Formula Assistance for the Pittsburgh Urbanized Area

- SPC Staff summarized the March 16th meeting of the transit operators that are recipients of federal Urban Area formula funding. This working group recommended a redistribution of funding for the Pittsburgh Urbanized Area and asked the TOC to endorse the proposal (“splits”). This action covers the sub-allocation for the entire 2016 Federal Fiscal Year, as published in the Federal Register.

Action: The proposed sub-allocation was unanimously endorsed by the TOC on a motion by Morandini and a second by Typanski.

9. FY2017-2020 TIP Update

SPC Staff updated the Committee on the FY2017-2020 TIP Update process:

- *Self-Certification Checklist:* SPC Staff distributed a “Self-Certification Process and Checklist” for members to complete as part of the TIP update, as required by federal law. The checklist covers 12 items: General MPO requirements, Clean Air Act, Civil Rights Act, DBE, Equal Opportunity in Construction Contracts, ADA, Older Americans Act, Rehabilitation Act, Environmental Justice and the prohibition against the use of federal funds for lobbying. A final version of the checklist will be presented to the TTC at the May meeting for their endorsement for inclusion in the TIP Update document.
- *Air Quality Conformity Report:* SPC Staff presented the Air Quality Conformity report, which analyzes the impact of the Draft TIP on the region’s air quality, as measured by SPC’s model. The Draft report is included as part of the Draft TIP for public comment.

- *Public Involvement:* SPC will hold a 30-day public comment period, starting May 4th and running through June 3rd. There will be 11 public meetings around the region to present the Draft TIP. The TIP documents will also be available online and at area libraries. In addition to the TIP and the Air Quality Conformity Report, the documents will also include a proposed update to SPC's Long Range Transportation Plan.
- *Transit Project Listings Financial Capacity Documentation:* SPC Staff requested that members be sure to submit listing of projects and required financial capacity documentation by May 4th.

10. TIP Planning Process and TIP Modification Procedures

- Staff asked for TOC Member input on potential changes to the TIP modification procedures, summarizing the results of an online poll of members and presenting a summary of the relationship between the regional transportation planning process, the TIP, the regional transportation funding decision-making process and transit project delivery. The Committee's consensus was to allow voting members call-in to the meeting, but otherwise leave procedures as they are. The TOC's consensus was also to keep the existing meeting schedule.

11. Other Business

- *The next meeting of the TOC is scheduled for Wednesday, June 15th, 2016 at the Southwestern Pennsylvania Commission, in Pittsburgh, PA.*

12. Adjournment

Action: The Meeting was adjourned by a unanimous vote on a motion by Baker and a second by Typanski.