

Southwestern Pennsylvania Commission
Minutes of the Meeting of
January 25, 2010 – 4:30 p.m.
31st Floor • Regional Enterprise Tower • 425 Sixth Avenue • Pittsburgh, PA 15219

The eighty-first meeting of the Southwestern Pennsylvania Commission was called to order by Vice Chairman Charles Camp.

Commission members present were: Tony Amadio, Tom Balya, Shirl Barnhart, Charles Camp, Tom Ceraso, Daniel Cessna, Dave Coder, Jack Cohen, Steve Craig, Terry Daughenbaugh, Patricia Evanko, Jim Gagliano, Jr., Kevin Gray, Lynn Heckman, Dave Johnston, John Paul Jones, Jim Kennedy, Patricia Kirkpatrick, Larry Maggi, Kevin McCullough, Mary Jo Morandini, Dale Pinkerton, Luke Ravenstahl, Rod Ruddock, Mark Schneider, Kelly Shroads, Pam Snyder, Anthony Spossey, Rob Stephany, Wendy Stern, Gealy Wallwork, Norma Wintermyer, and Yarone Zober.

Commission members absent were: Steve Bland, Andrew Boni, Bracken Burns, Rick DeBlasio, Joseph Dubovi, Karl Eisaman, Richard Fink, David Frick, Jessica Greathouse, Dana Henry, Donald Kinosz, James Lokhaiser, Robert Macey, Jack Machek, Robbie Matesic, David Miller, Dan Onorato, William Peduto, Bill Piper, James Ritzman, Carmen Rozzi, Jim Scahill, Robert Schiffbauer, Richard Shaw, Renee Sigel, Michael Silvestri, Mark Snyder, Joe Spanik, Byron Stauffer, Jr., Joe Szczur, Letitia Thompson, Vincent Vicites, Daniel Vogler, Jake Wheatley, and Angela Zimmerlink.

Staff: Jim Hassinger, Kirk Brethauer, Chuck DiPietro, Chuck Imbrogno, Vince Massaro, Marge Nalesnick, Shannon O'Connell, Dee Pamplin, Tom Straw, Kay Tomko, Debbie Tritsch, Lew Villotti, and Sara Walfoort.

Others: Reverend Michele Ellison, Shawn Fox, Allegheny County; Lisa Mullen, Greene County; Jon Smith, Allegheny County Transit Council; Jon Schwartz, Post Gazette; Ken Wolfe, Representative Jake Wheatley's Office; and John Verbanac, SPC Consultant.

1. Action on Minutes of the December 14th Meeting

A motion was made to approve the minutes of the December 14, 2009 meeting of the Southwestern Pennsylvania Commission by Kevin Gray which was seconded by Commissioner Ceraso. The affirmative vote to approve the minutes was unanimous.

2. Public Comment

Reverend Michele Ellison of Michele P. Ellison Consulting thanked the Commission for all of its efforts for the people in Southwestern Pennsylvania. Encouraging the Commission in the work it has to do and hoping that all that elected you support you for the interest of Southwestern Pennsylvania. She also volunteered for a seat on the Commission.

The Vice Chairman introduced and welcomed the new SPC member from Butler County, Jack Cohen who is with the Butler County Tourism and Convention Center; and Ken Wolfe of Representative Jake Wheatley's Office.

3. Financial Report

Mr. Massaro reported that the financial report reflects the operations of the Corporation, the Commission, and the Regional Enterprise Tower and is for the six-month period July 1, 2009 to December 31, 2009. It includes the Revised Budget that was approved and adopted at the SPC Board and Executive Committee meetings

The Revised Budget Revenues and Expenditures compared to the original adopted budget, adopted in June 2009, decreased \$319,941 due mainly to the reduced grant funding from the state for the DCED programs. The numbers in the original budget anticipated higher revenues from the state. Those numbers were reduced once the state budget was adopted.

With 50% of the fiscal year completed, total revenues recognized to date, including encumbrances, are \$6,096,397 or 50.58% of the budget recognized for the six-month period. All program grant funding is in place at this time and all project work continues as programmed. The total Carry-over Project Related Revenues, of the Revised Budget is \$248,271 or 50% of the budget recognized to date. The three carry-over projects which were approved by PennDOT and continue into the new fiscal year include the Project Planning and Evaluation Project, the Truck Parking Study, and the West Busway TOD Study all to be completed by June 30, 2010.

Revenues relating to the operations of the RET through December 31, 2009 to date total \$2.5M. The Revised budget is \$4.9M or 50.83% of the budget recognized. No drawdown from the endowment is anticipated this fiscal year. Tenant occupancy is 80.7% and the building leasing agent, GVA Oxford, is in discussions with Allegheny Conference to renew their lease, which expires at the end of September 2010. Cash flow remains positive but limited. There is sufficient revenue to cover the planning project expenditures and right now there is sufficient dollars to cover building operating expenses and debt service through the end of June.

A motion was made to approve the financial report by Shirl Barnhart which was seconded by Commissioner Dale Pinkerton. The affirmative vote to approve the financial report was unanimous.

4. Action on Resolution 1-10 to Approve Submission of the 2010-2011 Draft Unified Planning Work Program to the Funding Agencies

Mr. DiPietro provided a brief overview of the 2010-11 Draft Unified Planning Work Program. It presents the range of transportation planning activities proposed for funding next fiscal year. Highlights of the presentation follow:

UPWP DESIGN GUIDANCE – FEDERAL

SAFETEA-LU Eight Planning Factors

Metropolitan Transportation Planning and Programming Rules and Regulations

UPWP DESIGN GUIDANCE – STATE- VIA ANNUAL PLANNING PRIORITIES LETTER

Smart Transportation, Linking Planning & NEPA, and Project Implementation

Plans & Programs

Planning Tools & Techniques
Data Collection & Analysis
Public Involvement & Outreach
Land Use & Transportation
Project Delivery
Local Transportation Assistance Program (LTAP)

UPWP DESIGN GUIDANCE – LOCAL

Advance planning priorities facing southwestern Pennsylvania
Address all federal & state planning requirements
Provide effective planning/budgeting tool that advances SPC's transportation planning goals/objectives
Supports LRP policies & direction
Advances region's priority projects to completion through TIP-including project tracking/delivery initiatives
Frames & guides investment in various transportation planning areas
Improves the effectiveness of SPC's planning services
Increases value/delivery to our members and to region
Expands our work beyond traditional partners
Integrates SPC's work products/budgets across SPC departments
Continues advancement of long term/multi-year view of each of our planning areas

2010-2011 DRAFT UPWP-STRUCTURE

Data Systems & Modeling – 23.0%
Transportation Plans & Programs – 14.5%
Modal Transportation & Operations/Management – 31.9%
Projects to Assist PennDOT – 12.5%
Outreach & Coordination – 10.3%
Program Administration – 7.8%

2010-2011 DRAFT UPWP – SAMPLE CORE PROJECTS

Long Range Transportation & Development Plan Update
2011-2014 TIP Adoption & Advancement
Regional Operations Plan Update
Additional road Safety Audits
TIP Project Tracking/Delivery
Advance Range of TOC Initiatives (TOD/Regional Coordination & Marketing)
Regional Signal Program Phase II
CMAQ Tracking/Project Delivery

2010-2011 DRAFT UPWP – CANDIDATES FOR SUPPLEMENTAL FUNDING

SPC Regional Smart Transportation Initiative
SPC Regional Livable Communities Coordination Program
Transportation Planning & Environment/NEPA Linkages
Asset Management – Pavement Investment Model Development
Local Transportation Assistance Program (LTAP)
Port Authority Transit Development Plan Implementation

2010-2011 DRAFT UPWP - FUNDING SOURCES

Federal \$3,715,431 (78.1%)

State	483,255 (10.2%)
SPC	385,909 (8.1%)
Other Local	<u>172,695</u> (3.6%)
TOTAL	\$4,757,290

2010-2011 DRAFT UPWP – NEXT STEPS

- Commission approval to submit to state/federal funding agencies
- Ensure funding approvals in place before start of fiscal year
- Integrate with overall SPC budget – end of June
- Open to discussion/questions

Commissioner Balya motioned:

WHEREAS, the 2010-2011 Unified Planning Work Program documents all transportation and transportation-related planning activities to be undertaken within the SPC region from July 1, 2010 through June 30, 2011; and

WHEREAS, the 2010-2011 Unified Planning Work Program identifies planning tasks to be performed by SPC staff and the staffs of the member Counties, the City of Pittsburgh, and the Port Authority of Allegheny County using planning assistance funding from the Federal Highway Administration, the Federal Transit Administration, and the Pennsylvania Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED, that the Southwestern Pennsylvania Commission approves submission of the 2010-2011 Unified Planning Work Program; and

BE IT FURTHER RESOLVED, that the Executive Director, on behalf of SPC, is hereby authorized to enter into Agreements and/or Supplements with the Federal Transit Administration of the U. S. Department of Transportation, and the Pennsylvania Department of Transportation relating to the 2010-2011 Unified Planning Work Program and pursuant to application requests.

Commissioner Amadio seconded and the affirmative vote to approve the submission of Draft 2010-2011 UPWP Work Program to Funding Agencies was unanimous.

5. 2011-2014 TIP Update Status Report

Mr. DiPietro presented a brief Power Point presentation of recent TIP update activity. Highlights of the presentation include:

2011-2014 TIP UPDATE STATUS REPORT TO DATE

TIP UPDATE KEY DATES

- December 31 – SPC Preliminary Draft TIP submitted to Central Office
- January 19 – Central Office District 10-0 Visit
- January 20 – Central Office District 11-0 Visit
- January 21 – Central Office District 12-0 Visit

CENTRAL OFFICE DISTRICT VISITS – FOCUS

- Letting Schedules
- Solving Funding Sources Issues

- Potential Spike Screening
- CMAQ Incorporate
- Individual Project Reviews

TIP UPDATE KEY DATES

- By February 13 – Central Office response to SPC Preliminary Draft (including “spike” decisions)
- February 17 – Transit Operators Committee review/respond to Central Office feedback
- Round 4 District Work Sessions with SPC member planning departments – review/respond to Central Office feedback
 - February 16 – District 11-0
 - February 22 – District 12-0
 - February 24 – District 10-0
- By March 1 - closure with Central Office on Draft TIP, statewide

PUBLIC OUTREACH

- January 6 – Butler County
- Scheduling Underway – Allegheny, Fayette, & Indiana Counties

CMAQ PROGRAM OF PROJECTS

- Legacy Projects – Leftover from Previous TIP
- Carryover Projects – On Last 2 Years of Current TIP
- New Projects – Response to Call for new Candidates

TTC/TOC CURRENT DISCUSSIONS

- Revisit Current Amendment Procedures
- Advance Project Tracking/Delivery
- Screening air quality non-neutral projects for network testing

6. Report of Nominating Committee and Action on Resolutions 2-10 and 3-10 to Elect an Executive Committee and Officers of the Commission for 2010

Commissioner Coder representing Dick Shaw, Chair of the Nominating Committee read the Committee’s report on the recommendations for the Southwestern Pennsylvania Commission Executive Committee:

Resolution 2-10 of the Southwestern Pennsylvania Commission to elect the following members to the Executive Committee for calendar year 2010.

- Allegheny County, Dan Onorato
- Armstrong County, Patricia Kirkpatrick
- Beaver County, Joseph Spanik
- Butler County, James Kennedy
- Fayette County, Vincent Vicites
- Greene County, Pam Snyder
- Indiana County, Rodney Ruddock
- Lawrence County, Steve Craig
- Washington County, Bracken Burns

Westmoreland County, Tom Balya
City of Pittsburgh, Luke Ravenstahl
At-Large, Jake Wheatley
At-Large, Charles Camp
At-Large,
PennDOT, Jim Ritzman
Governor's Appointee, John Paul Jones
Department of Community and Economic Development, Jack Machek
SPC Executive Director, James Hassinger, ex officio

Resolution 3-10 of the Southwestern Pennsylvania Commission to elect the following Officers for calendar year 2010.

Charles Camp, Chairman
Rodney Ruddock, Vice Chairman
Steve Craig, Secretary-Treasurer

Commissioner Snyder moved to approve Resolution 2-10 and Resolution 3-10 and Commissioner Amadio seconded. The affirmative vote was unanimous.

7. Other Business/Announcements

Next Meeting Date – March 29, 2010.

8. Appoint 2011 Nominating Committee

Commissioner Snyder moved to approve the reappointment of the members of the 2010 Nominating Committee to the 2011 Nominating Committee. Commissioner Craig seconded and the affirmative vote was unanimous.

9. Adjourn

There being no further business to come before the Commission, the meeting adjourned at 5:20 p.m.

Respectfully submitted,

Rodney Ruddock
Secretary-Treasurer