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**SPC
Transit Operators Committee
July 17, 2013, 10:00 A.M.
Two Chatham Center
Pittsburgh, PA**

MEETING AGENDA

1. Welcome and Introductions
2. Public Comment
3. Approval of Minutes from the June 12, 2013 TOC Meeting
4. FTA/PennDOT Updates
5. Member Updates

Those members present are encouraged to share news, upcoming event schedules, etc.

6. Staff Updates
 - *ATWIC Update – FY2013-2014 Activities*
 - *Mon Valley Places TOD Study Update*
 - *CMAQ Program Update*
 - *Follow-up – USDOT Planning Certification Review*
7. Amendments & Administrative Actions to the FFY2013-2016 TIP

- *Butler Transit Authority requests action to make adjustments to the current TIP. (Attachment A)*
- *Any other requested amendments and/or administrative actions to the TIP will be acted on at this time.*

8. FY2013-2014 TOC Agenda – Open Discussion

- *Open discussion among TOC members and guests to assist in setting goals for TOC activities in the coming program year.*

9. FFY2015-2018 Transportation Improvement Program (TIP)

- *Update on Title I Process*
- *Update on Public Participation Process*
- *Preview of Title III Work Session*

10. Other Business

- *FY2013-2014 SPC Meeting Schedule (Attachment B)*

Please Note: This meeting will be followed immediately by a work session for the FFY2015-2018 TIP Update. Representatives from regional transit project sponsors are encouraged to participate in this work session.



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**MINUTES
TRANSIT OPERATORS COMMITTEE MEETING**

Date: July 17, 2013
Location: Two Chatham Center
112 Washington Place
Pittsburgh, PA

Attendance:

Members: Amy Mathieson, ACTA
Mary Jo Morandini, BCTA
Ray McDonald, FACT
Gerry Miller, MDCO
Marc Roncone, MMVTA (Chair)
Mavis Rainey, OTMA
Ed Typanski, PAAC
Sheila Gombita, Washington Rides
Nancy Basile, WASH
Larry Morris, WCTA

Guests: Cathy Williams, ACCESS
Ann Ogoreuc, ACED
Jon Smith, ACTC
Maddie Manning, OTMA
Lachelle Biree, OTMA
Chris Sandvig, PCRG

SPC Staff: Tom Klevan
Chuck DiPietro
David Totten
Chuck Imbrogno
Lisa Kay Schweyer
Kathy Stefani

This meeting of the TOC was called to order at 10:00 A.M.

1. Welcome and Introductions

2. Public Comment *There was no public comment.*

3. Approval of June 13th, 2013 Meeting Minutes

Action: Minutes of the June 12th, 2013 meeting of SPC's Transit Operators Committee were unanimously approved on a motion by Mary Jo Morandini and a second by Mavis Rainey.

4. FTA/PennDOT Update

- SPC Staff updated the TOC on FTA's current progress to process grant applications.

5. Member Updates

- Commute Info—SPC Staff updated the committee on a recent "Transportation 101" workshop held in Butler. Eleven people attended the session for an overview of transportation and commuting options.
- MMVTA—Marc Roncone reported on MMVTA's progress in resolving bus procurement issues. He thanked Port Authority for helping swap PC units for units with voltages that match the six new buses.

There were no other member updates.

6. Staff Updates

- ATWIC Update—SPC staff reported on the progress to transition from the JARC/New Freedom programs, which were repealed in the MAP-21 federal transportation law. Staff is preparing a report that assesses the history and effectiveness of the JARC and New Freedom programs in the SPC region. An Accessible Transportation Task Force meeting will be held in September or October to further plan how the region addresses the changes in the program because although the funding has ended, the need has not.
- Mon Valley Places TOD Study Update—SPC Staff gave a brief update on the Mon Valley Places planning project, including preliminary images of the "TOD Station Area Prototypes." These renderings show the kinds of TOD activity that could work in Mon Valley Communities. They include "Green Space Connections to Transit", "Pedestrian Bridge Connections", "Suburban Bus Stop" and "Upgraded Pedestrian Amenities". The final report will be ready for presentation to the committee by the end of the year, and will be presented at a future TOC meeting.
- CMAQ Program Update—SPC Staff reported on the current status of the Congestion Mitigation Air Quality program. A workshop—co-hosted with Sustainable Pittsburgh—on the CMAQ process is set for August 1st at SPC's conference room. The application period begins August 1st and ends September 3rd. A consultant team will be hired by SPC to facilitate the CMAQ Evaluation Committee meetings. The preliminary plan calls for the first of five CEC meetings to be held the week of September 23rd. These meetings will be open to anyone interested in attending.
- Follow-up on USDOT Planning Certification Review—SPC Staff thanked TOC members for participating in the USDOT planning certification review process at the previous meeting. Results of the site visit by the review team were positive, saying they were impressed with the TOC, including the presentations and the meeting. A preliminary report does not indicate corrective actions will be needed by SPC, however there may be some follow-up activities by staff prior to the release of a final report.
- Possible TOC Briefing for Transit Boards—SPC staff suggested the idea of hosting a workshop at SPC to educate board members of the region's transit operators on the TIP and funding process. Nancy Basile said it might be a good idea to get Washington's City Council more involved in transit. Mr. Roncone said it might be difficult to get MMVTA's board to be interested. Sheila Gombita said that PPTA is currently working on a new "Board 101" training module for transit boards. Ms. Rainey suggested that Pittsburgh's City Council and the county councils could be included in the session to discuss ways they can be more involved in local match requirements. Larry Morris said that he didn't see the need for his board to learn the

complexities of SPC's process. Ms. Morandini said that BCTA's board does not need to understand SPC in order to run the organization "like a business."

There were no other staff updates.

7. Amendments and Administrative Actions to the FFY2013-2016 TIP

- *Butler Transit Authority (BTA) requested that the TOC perform administrative action on the FFY2013-2016 TIP project "Bus Overhaul Program" (MPMS# 95686) to add previously allocated funds to replace an additional bus engine (three, in all), adding \$29,214 in federal 5311 funds and \$7,303 in state 340 funds in FFY2013. **TOTAL CHANGE: \$36,517***

Action: This action was unanimously approved and the appropriate changes were made to the region's FFY2013-2016 TIP by the TOC on a motion by Mr. Morris and a second by Mr. Miller. Staff will transmit this project information to the PennDOT Program Center within one week of this action.

There were no further TIP amendments.

8. FY2013-2014 TOC Meeting Schedule

SPC staff presented the TOC with a notice of the approved meeting schedule for FY2013-14. This schedule was recommended by the TOC at its previous meeting and adopted by the Southwestern Pennsylvania Commission at its regular meeting on June 14th.

- *July 17, 2013*
- *September 11, 2013*
- *December 4, 2013*
- *February 12, 2014*
- *April 9, 2014*
- *June 18, 2014*

9. FFY 2015-2018 Transportation Improvement Program (TIP) Update Process for the Title III (Transit) Portion of the TIP and the Local Project Sponsors' Programs of Projects

SPC Staff updated the committee on the process for updating the FFY 2015-2018 Transportation Improvement Program (TIP). Staff outlined the public involvement process, including the integration of SPC's efforts to seek public input into the TIP with the "Linking Planning and NEPA" Level One screening forms. Staff also introduced the TOC to the new Share Point collaboration software system. Share Point is being used by the Transportation Technical Committee to facilitate the drafting of the Title I (highway) TIP, and will likewise be used by the TOC to create the draft Title III (transit) TIP. A more detailed introduction to Share Point will be part of a future TOC presentation.

10. Other Business

- *The next meeting of the TOC is tentatively scheduled for Wednesday, September 11th at SPC offices: Two Chatham Center, 112 Washington Place, Pittsburgh, PA.*

11. Adjournment

Action: The meeting was adjourned on a unanimous vote of a motion by Mr. Miller and a second by Ms. Morandini.