



SOUTHWESTERN PENNSYLVANIA COMMISSION

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SPC

Transit Operators Committee

June 15, 2016, 10:00 A.M.

Two Chatham Center

112 Washington Place

Pittsburgh, PA

MEETING AGENDA

Officers:

Westmoreland County
Charles W. Anderson
Chairman

Washington County
Larry Maggi
Vice-Chairman

Allegheny County
Rich Fitzgerald
Secretary-Treasurer

Executive Committee:

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Rich Fitzgerald

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George Skamai

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Westmoreland County
Charles W. Anderson

At-Large
Ricky V. Burgess
Gina Cerilli
Lynn Heckman

Governor's Office
Erin Molchany

PA Dept. of Community &
Economic Development
Johnna A. Pro

PA Dept. of Transportation
James D. Ritzman

Executive Director
James R. Hassinger

1. Welcome and Introductions

2. Public Comment

3. Approval of the Minutes from the April 13th TOC Meeting

4. FTA/PennDOT Updates

5. Meeting Participant Updates

TOC meeting participants are encouraged to share project schedule updates, news of upcoming events, etc.

6. Staff Updates

- ATWIC Update
- Active Transportation Planning Update
- June 16th TTC Meeting

7. Amendments & Administrative Actions to the FFY2015-2018 TIP

- Mid-Mon Valley Transit Authority has requested that the TOC take action to recommend modification of the current TIP (*Attachment A*)
- Mid-County Transit Authority has requested that the TOC take action to recommend modification of the current TIP (*Attachment B*)

8. FY2017-2020 TIP Update

- Livability through Smart Transportation Program Update
- Report on Public Comment Period Response (Draft FY2017-2020 TIP; Environmental Justice Benefits and Burdens Assessment; Air Quality Conformity Determination; 2040 Long Range Plan Amendment)
- Action to Recommend Southwestern Pennsylvania Commission Approval of Air Quality Conformity Determination for FY2017-2020 TIP and 2040 Long Range Plan
- Action to Recommend Southwestern Pennsylvania Commission Adoption of FY2017-2020 TIP

9. Action to Recommend Commission Adoption of FY2016-2017 Transit Operators Committee Meeting Schedule

- Staff will ask TOC participants to recommend adoption of next year's meeting schedule (*Attachment C*)

10. July 14, 2016 Joint TOC/TTC Meeting

In July, the SPC's Transit Operators Committee and Transportation Technical Committee will hold a joint meeting. Among topics to be included in the meeting agenda will be an update from staff from Trillium CNG regarding the P3 project designed to provide CNG fueling facilities for the transit providers throughout the Commonwealth. Staff will discuss plans for that joint meeting with those present.

11. Other Business

**MINUTES
TRANSIT OPERATORS COMMITTEE MEETING**

Date: June 15, 2016
Location: Two Chatham Center
112 Washington Place
Pittsburgh, PA

Attendance:

Members: Alan Blahovec, WCTA (Vice-Chairman)
Ed Typanski, PAAC
Lisa Kay Schweyer, CommuteInfo
Joseph Thomas, WASH
Patti Lynn Baker, MDCO (phone)
Donna Weckoski, MMVTA (phone)
Mary Jo Morandini, BCTA (phone)

Guests: David Wohlwill, PAAC

SPC Staff: Tom Klevan
Doug Smith
Chuck Imbrogno
David Totten
Leann Chaney
Andy Waple
Kathy Stefani
Jiawen Qi
Matt Pavlosky
Paige Bogats
Madison Pityk

This meeting of the TOC was called to order at 10:00 A.M.

1. **Welcome and Introductions**
2. **Public Comment –**
There was no public comment.
3. **Approval of April 13th, 2016 Meeting Minutes**
 - *The Committee could not consider the meetings due to lack of quorum.*
4. **FTA/PennDOT Update**
 - SPC Staff mentioned the announcement of several special funding opportunities that had been shared with members over email.
 - US DOT recently released the final transportation planning rule. SPC staff is still reviewing the rule and will give a more detailed report at the next TOC meeting.

There were no other updates.

5. Meeting Participant Updates

- CommuteInfo—Lisa Kay Schweyer reminded transit operators about CommuteInfo’s “Emergency Ride Home” service and distributed material that could be included on participants’ websites. Schweyer also reported that CommuteInfo is working to coordinate an employer meeting to find a way to get to employers who are not part of CommuteInfo by highlighting the benefits of offering transportation options to employers.
- Port Authority of Allegheny County—SPC staff highlighted efforts by Port Authority to evaluate potential service changes through their newly adopted service guidelines document.

There were no other updates.

6. Staff Updates

- ATWIC/Coordinated Human Services Transportation Plan Update—SPC Staff distributed the minutes from the May 4th ATWIC meeting. At this meeting, participants broke into small groups and brainstormed five “asks” for improving shared ride transit.
- SPC Active Transportation Plan—SPC Staff reported that SPC had entered into a contract with consultant McCormick Taylor to compile a set of national “best practices” that will guide future active transportation planning at SPC. Staff expect the final document by the end of June. Staff also reported on a recent bike ride and on efforts to conduct bike counting in the region.
- Regional Freight Plan—SPC Staff noted that the Regional Freight Plan will be completed by SPC by the end of June. Staff plan to present the project to the SPC commissioners at the July meeting. David Wohlwill requested that the freight plan should include a map showing volume on existing freight lines as a way to assess potential future transit or other passenger rail opportunities.
- SPC Transportation Technical Committee—At the upcoming TTC meeting, staff plan to present the draft TIP Update for recommendation to the SPC. Also at the meeting, staff plan to discuss the transit funding process in a general primer.

There were no other staff updates.

7. Amendments and Administrative Actions to the FFY2015-2018 TIP

Due to a lack of quorum, the following TIP adjustments were processed via the Expedited TIP Adjustment Procedures.

- Mid Mon Valley Transit Authority (MMVTA) requested that the TOC make an administrative adjustment to the FFY2015-18 TIP project “Bus Replacement” (MPMS# 77647) to remove \$180,800 in federal 5307 funding and add \$2,160,800 in non-federal funding for FFY2016 to accelerate and complete the purchase of seven CNG-fueled buses for fixed route service. **TOTAL CHANGE: \$1,980,000**
Action: These actions were unanimously approved and the appropriate changes were made to the region’s FFY2015-2018 TIP by the TOC in accordance with SPC’s Expedited TIP Adjustment Procedures.
- Mid County Transit Authority (MDCO) requested that the TOC make an administrative adjustment to the FFY2015-18 TIP project “FR Vehicle Replacement” (MPMS# 102348) to add \$52,000 in federal 5311 funding and \$13,000 in non-federal funding in FFY2016 to cover increased costs of the purchase of three replacement 25’ cab-on-

chassis cutaways. MDCO also requested that the TOC make an administrative adjustment to the FFY2015-18 TIP project "SR Vehicle Replacement" (MPMS# 102349) to remove \$100,000 in federal 5310 funding and add \$188,264 in federal 5317 funding and \$250,066 in state 339 funding in FFY2016 to shift funding sources and to increase the vehicle purchase to eight (six vans and two cutaways). **TOTAL CHANGE: \$ 403,330**

Action: These actions were unanimously approved and the appropriate changes were made to the region's FFY2015-2018 TIP by the TOC in accordance with SPC's Expedited TIP Adjustment Procedures.

Staff will transmit these TIP adjustment requests to the PennDOT Program Center within one week of these actions.

8. FY2017-2020 TIP Update

SPC Staff updated the Committee on the FFY2017-2020 TIP Update process:

- *Livability through Smart Transportation Program:* SPC Staff reviewed the process for funding "smart transportation"-themed projects. SPC received 11 candidate projects totaling \$5.6 million in project costs, requesting \$4.4 million in funding for the \$3.5 million available over the next two years. After scoring the projects for smart themes, ancillary factors and deliverability, the projects were ranked and recommended to the Commission to be added to the Draft FFY2017-20 TIP, when it is adopted in October.
- *Public Comment Period Response:* SPC Staff updated the TOC on the completion of the public comment period. A number of comments received relate to transit issues, including bike infrastructure and support for additional transit service in Westmoreland County. Comments were received directly at public meetings and also through the online TIP Public Comment Form and via email.
- *Action to Recommend Southwestern Pennsylvania Commission Approval of Air Quality Conformity Determination for FY2017-2020 TIP and 2040 Long Range Plan:* Due to the lack of a quorum, the following question was put to TOC members via email: "The TOC is also asked if it recommends that the Southwestern Pennsylvania Commission approve the Air Quality Conformity Determination for the FY2017-2020 TIP and Mapping the Future: The Southwestern PA Plan."

Action: The proposal to recommend that the Southwestern Pennsylvania Commission approve the Air Quality Conformity Determination for the FY2017-2020 TIP and Mapping the Future: The Southwestern PA Plan was approved via email by a vote of 9 in favor and none against with 1 abstained.

- *Action to Recommend Southwestern Pennsylvania Commission Adoption of the FY2017-2020 TIP:* Due to the lack of a quorum, the following question was put to TOC members via email: "The TOC is asked if it recommends that the Southwestern Pennsylvania Commission adopt the 2017-2020 Transportation Improvement Program."

Action: The proposal to recommend that the Southwestern Pennsylvania Commission adopt the FY2017-2020 TIP was approved via email by a vote of 10 in favor none against.

9. TOC Meeting Schedule

- Staff reviewed a proposed meeting schedule with meeting attendees. An official adoption of the schedule will take place at a future meeting, due to lack of quorum.

10. Other Business

- *The next meeting of the TOC is scheduled for Wednesday, July 14th, 2016 at the Southwestern Pennsylvania Commission, in Pittsburgh, PA. This will be a Joint Meeting of the TOC and the Transportation Technical Committee. Among topics to be included will be an update from staff from Trillium about the P3 CNG project, including information on CNG fueling facilities for transit providers.*

11. Adjournment

Action: